

# MODEL EMPLOYER'S STATEMENT

<b>Employer's particulars</b>	Employer's name: Employer's address: Postcode and town: Chamber of Commerce number:	..... ..... ..... ..... .....
<b>Employee's particulars</b>	Employee's name: Employee's address: Postcode and town: Date of birth: Commencement of employment: Position:	..... <input type="checkbox"/> male <input type="checkbox"/> female ..... ..... ..... .....(day, month, year) .....
<b>Type of employment contract</b>	The employee:  Is there a trial period?  Is there any intention to terminate the employment in the near future? If so, please explain:  Director / shareholder:	<input type="checkbox"/> is employed for an indefinite period / on a permanent basis <input type="checkbox"/> is employed for a fixed period / on a temporary basis until ..... <input type="checkbox"/> is flexibly employed as:..... (e.g. temporary agency worker, stand-in worker or on-call worker ) <input type="checkbox"/> no <input type="checkbox"/> yes If so, has the trial period expired ? <input type="checkbox"/> no <input type="checkbox"/> yes  <input type="checkbox"/> no <input type="checkbox"/> yes  <input type="checkbox"/> no <input type="checkbox"/> yes, share percentage .....%
<b>Employment continuation statement (if applicable)</b>	If the employee continues to perform as at present and business conditions remain the same, the fixed-term contract will be converted into a permanent employment contract when that period expires:	<input type="checkbox"/> no <input type="checkbox"/> yes  ..... (extra signature)  Name of signatory: .....
<b>Income</b>	1. Gross annual salary <sup>1</sup> 2. Holiday allowance <sup>2</sup> 3. 13 <sup>th</sup> month salary <sup>3</sup> 4. Christmas bonus <sup>3</sup> 5. Life course <sup>3</sup> 6. Irregular hours allowance <sup>4</sup> 7. Overtime allowance <sup>4</sup> 8. Commission <sup>4</sup> 9. .... 10. ....	€ .....(basic salary excluding overtime etc.) € ..... € ..... € ..... € ..... € ..... € ..... € ..... € .....
<b>Loans / attachment of wages</b>	Have you provided the employee with a private loan?  Have the employee's wages been attached or has an assignment of those wages been imposed?	<input type="checkbox"/> no <input type="checkbox"/> yes If so, commencement date:..... principal €..... term (months): ..... monthly repayment €..... <input type="checkbox"/> no <input type="checkbox"/> yes If so, until..... €..... per month
1) The gross annual salary based on the usual number of working weeks in the sector. 2) In the case of holiday vouchers or a time savings fund, note 100% of the value of the holiday vouchers or time savings fund. 3) Unconditional income components laid down in the employment contract. 4) If there is a structural allowance for irregular hours, commission and/or overtime allowance, note the amount granted over the past 12 months.		
The signatory declares on behalf of the employer that this form was completed truthfully.  Name of signatory: .....  Signed in .....on..... Signature:.....		
Should you wish to verify this information, please contact:  Name:.....  Telephone:..		